

DEPARTMENT OF ENTOMOLOGY GRADUATE REQUIREMENTS WORKSHEET

Bring updated form to each committee meeting

Name: _____ Degree Program MS _____ PHD _____
 Entry Semester _____

STUDY COMMITTEE*			
	Name	Date Added	Department
Member 1/Advisor	_____	_____	_____
Co-advisor (if applicable)	_____	_____	_____
Member 2	_____	_____	_____
Member 3	_____	_____	_____
Member 4 (PhD only)	_____	_____	_____
Member 5/Dean's Rep (PhD only)	_____	_____	_____

* Must be assembled before end of 1st year; two members must be ENTM faculty; non-ENTM members must be officially affiliated with the University as at least a "Special Member" of the Graduate Faculty; PhD committee Dean's Rep must be from another department.

ANNUAL COMMITTEE MEETING
 (required for MS & PhD students)

Date	Form submitted?
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ANNUAL PROGRESS REPORT
 (typically due January 15 to the Graduate Coordinator)

Year	Submitted?
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SIGNIFICANT PROGRAM BENCHMARKS

	MS	PhD	Date Scheduled/ Completed?	Form(s) submitted to Grad Coordinator?
Pre-Qualifying Meeting (minimum 2 months before qualifying exam)		X	_____	
Qualifying Exam (within first 6 semesters)		X	_____	
Apply for Graduation (early in semester in which you intend to graduate)	X	X	_____	n/a
Dissertation/Thesis Defense	X	X	_____	
Exit Seminar (often in the form of Friday Entomology Colloquium)	X	X	_____	
Electronic Publication Form	X	X	_____	
Submit Dissertation/Thesis	X	X	_____	

MS COURSE REQUIREMENT OVERVIEW

Minimum 30 credits, including:
 24 credits + 6 research credits (ENTM799);
 12 credits must be earned in ENTM (400+) and 12
 credits must be 600+ from any relevant department;
 3 topic seminars (ENTM798 or relevant seminars in
 other departments; includes bioethics seminar; does
 not include colloquium or teaching seminar)

PHD COURSE REQUIREMENT OVERVIEW

Minimum 40 credits, including:
 28 credits + 12 research credits (ENTM899);
 Specific courses determined in consultation with
 study committee;
 5 topic seminars (ENTM798 or relevant seminars in
 other departments; includes bioethics seminar; does
 not include colloquium or teaching seminar)

SPECIFIC COURSE REQUIREMENTS

	MS Req.	PhD Req.	Semester	Grade
BSCI481: Insect Diversity & Classification (4 credits)	X	X	_____	_____
ENTM699W: Insect Physiology & Molecular Biology (3 credits)	X	X	_____	_____
BSCI480: Arthropod Form & Function (4 credits)		X	_____	_____
BISI688B: Bioethics (1 credit; may be listed under other course codes)	X	X	_____	_____
ENTM788C: Colloquium (1-3 credits; must register each semester*)	X	X	_____	_____
ENTM701: Effective Teaching, TA Training (1 credit; if you teach/are likely to teach)	X	X	_____	_____

* PhD students must enroll each semester until candidacy.

OTHER COMMITTEE-DETERMINED ADDITIONAL COURSE REQUIREMENTS
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COURSE REQUIREMENT TRACKING

Course	ENTM Credit (400+)	600+ Credit	Seminar Credit	Semester	Grade
Total					

REGISTRATION REQUIREMENTS & OTHER INFORMATION
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You must be registered full-time for all Spring and Fall semesters until you graduate;
 Full-time = 48 units* (full-time RA/TA automatically gives you 24 units, half-time RA/TA gives you 12 units);
 If you intend to graduate in the summer, you must register for 1 credit for that summer semester;
 Once you reach candidacy, you are automatically registered for ENTM899 credits by the registrar each semester;
 After your qualifying exam, submit your candidacy letter to the Business Office to ensure step/pay increase.

*CREDIT – UNIT CONVERSION

Course Number	Units/Credit Hour
0 – 399	2
400 – 499	4
500 – 599	5
600 – 897	6
MS Research (799)	12
Pre-candidacy PhD Research Credit (898)	18
Post-candidacy PhD Research Credit (899)	18

USEFUL LINKS

Graduate Catalog:	http://apps.gradschool.umd.edu/Catalog/policy.php
Graduate School Calendar:	https://gradschool.umd.edu/calendar
ENTM MS Requirements:	http://entomology.umd.edu/ms-degree-requirements.html
ENTM PhD Requirements:	http://entomology.umd.edu/phd-degree-requirements.html
ENTM Deadlines & Forms:	http://entomology.umd.edu/deadlines--forms.html