

INTERIM ENTOMOLOGY TTK WORKLOAD POLICY

1. TTK faculty are expected to teach one course each semester (1 & 1). The choice of courses to be taught is decided in discussion with the Department Chair, who has the overview of departmental teaching responsibilities.
2. Generally, TTK faculty will teach one “heavy” and one “light” course each year. The “heavy” course will often correspond to a large undergraduate class. The “light” course will often correspond to a small undergraduate or graduate class. The “light” course may be a 1- or 2-credit class. “Heavy” classes include classes that laboratories.
3. TTK faculty are expected to teach only 1 course per year (1&0) if
 - a. they have an extension appointment greater than 20%
 - b. they fill a high demand administrative position within the department.These faculty members may teach the same class each year or may alternate classes, as agreed upon with the department chair.
4. In keeping with [University Policy](#) on TTK Workload and Responsibilities, “tenured and tenure-track faculty members must teach at least one instruction-based (i.e., non-thesis, dissertation, or independent study) course unit equivalent per academic year.” Co-teaching is prorated based on effort (e.g., two courses taught at 50% is equal to one full class).
5. Faculty who have neither (1) active research programs, nor (2) active extension programs, are required to teach the full UMD TTK load of 5 courses per year.